

OCTOBER 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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3	4 Job Club 1:00 – 2:00	5 Individual Training Account Information Session 2:00 – 3:00	6	7	8	9 Closed for Columbus Weekend
10 	11 Closed for Columbus Day	12 Confidence 10:00 – 11:00	13	14 Orientation to Career Center Services 10:00 – 11:00 Basic Resume 2:30 – 3:30	15	16
17	18	19 Individual Training Account Information Session 10:00 – 11:00	20	21 Financial Literacy 2:00 – 3:00	22	23
24	25 Orientation to Career Center Services 2:00 – 3:00	26	27	28	29	30
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Equal Opportunity Program

Auxiliary aids and services are available upon request to individuals with disabilities.

Job Club - Job club is an informal networking group that is meant to support you as you work on your career goals with other people who are in similar situations. You will receive job leads, resume assistance, work on interview preparation, and gain knowledge of other resources to help with barriers to employment. Job club is an informal networking group that is meant to support you as you work on your career goals with other people who are in similar situations. You will receive job leads, resume assistance, work on interview preparation, and gain knowledge of other resources to help with barriers to employment.

Confidence – Confidence can affect both your personal and your professional life. This workshop touches on the keys to confidence building including following the 5 P's...Positive Thinking, Practice, Presentation, Posture, and Purpose.

Orientation to Career Center Services - The CSS WFNY Career Center System provides an array of services to job seekers. This workshop offers an overview of the services offered in our system. From the technology and resources available once you are registered with us to one-on-one assistance for career guidance, skill level assessment, aptitudes, referral to training and much more. Ready to register? Start here with this overview.

Basic Resume - A workshop to learn the different layouts for resume, why and when to use each one. It will explore the different parts required for an effective resume.

Individual Training Account Information Session - The event will give an overview of how to access funding for training, discuss the requirements to access the funds, and go over what is needed to begin the process.

Financial Literacy – This workshop is to educate and support you with your life goals. Some of the goals include, but are not limited too; saving, budgeting, and how to decrease debt. The workshop will teach you how to stretch your dollar with the use of coupons and other digital techniques to hit your goals.

To register for any of the above workshops, please e-mail info@csswfny.com at least one full business day prior to each workshop. (Any registration request less than one full business day in advance may not guarantee a slot for that workshop). An e-mail confirmation and virtual invite will be sent to the participant after registration information and request is received and approved.

***Please note that workshop dates/times are subject to change or cancellation.
Notification of such changes will be given to all registrants at least two hours before that course begins***