

CSS Workforce New York

Executive Committee Meeting Minutes

Date: 09/03/2020

Location: Remote – Microsoft Teams

Attendees: Jack Wheeler, Tim Driscoll, Ernie Hartman, Michael Mishook, Judy McKinney-Cherry

CSS Staff:

Dan Porter, Phyllis Balliett, Melissa Johnson

Meeting Called to Order

- Jack Wheeler called the meeting to order at 8:02am.

- **Conflict of Interest Disclosure:**
 - None Disclosed

- **Meeting Minutes: 08/06/2020**
 - Minutes from 08/06/2020 were approved in full Board Meeting on 08/27/2020.

- **Board Chair:**
 - **Workplace Contract Renewal**

September 23rd we are entering the third and final year for the RFP. The O&O committee is working through drafting and getting the next RFP ready. Before the 23rd we need to approve a budget from our operator for the third year. In the RFP we have structured so that each year we have the ability to negotiate and add in the additional years funding. Maximum amount of funding they would be able to add into is \$329,000.

Request to authorize the Executive board to negotiate and increase up to \$329,000. limit with the Workplace to add into the third years funding.

Motion to approve to negotiate Workplace contract up to \$329,000.

First – Judy McKinney-Cherry Second – Tim Driscoll Unanimous approval

Meeting Adjourned: 8:05 am Motion to adjourn

First – Judy McKinney-Cherry Second – Ernie Hartman Unanimous approval

Next Scheduled Meeting: October 01, 2020