

CSS Workforce New York

Executive Committee Meeting Minutes

Date: 05/11/2020

Location: Virtual Teams

Executive Attendees: Jack Wheeler, Tim Driscoll, Ernie Hartman, Michael Mishook, Judy McKinney-Cherry, Jim Griffin

Board Member Attendees: Bruce Boughton, Jeanne Eschbach, Joshua Michael

CSS Staff:

Dan Porter, Phyllis Balliett, Melissa Johnson

Meeting Called to Order 8:36am

- Jack Wheeler called the meeting to order at 8:36am.

- **Conflict of Interest Disclosure:**
 - Bruce Boughton

- **Board Chair:**
 - CSS WFNY Application for maximum eligible award under the Payroll Protection Program under the CARES Act.

Dan is seeking board support to apply for the PPP (Payroll Protection Program).

First – Jim Griffin Second – Tim Driscoll Approved unanimously

- **Other:** Dan has been asked to take a leadership roll on a statewide committee. Board agrees he should take the roll.

Meeting Adjourned: 8:50 am Motion to adjourn –

First – Judy McKinney-Cherry Second – Tim Driscoll Approved unanimously

Next Scheduled Meeting: June 4, 2020