

**CSS WORKFORCE NY BOARD OF DIRECTORS MEETING**  
**December 12, 2019**  
**STLS, 9424 Scott Road, Painted Post, NY 14870**

**Present:** Jack Wheeler, Tim Driscoll, Jeanne Eschbach, Jamie Johnson, Michael Mishook, Nancy Kirby-Kurjakovic, AJ Kircher, Joshua Michal, Ernie Hartman, Brian McCarthy, Judy McKinney Cherry, Elizabeth Stamp

Ad-Hoc Members: Christian Harris, Fred Arcuri

**Staff present:** Daniel Porter, Phyllis Balliett, Rae Ann Widmer-Mason

**Guests present:** Liz Atwood, Stacey Carollo, David Dray, Sally Ressue

**Call to Order:**

Jack Wheeler brought the meeting to order at 8:02 am

**Conflict of Interest:** None disclosed at this time. May abstain during specific discussion/motions

**Approval of Minutes:**

*Motion to accept the minutes as presented for 10/24/19*

*First; Jamie Johnson    Second; Ernie Hartman    Unanimous approval*

**Board Chair Report**

- Board Membership
  - Dan stated that there is still a need for Private Sector representation on the board from Schuyler and Chemung Counties and the vacancies should be filled as soon as possible. Please forward any recommendations.
- November 2019 Budget
  - Motion to accept the budget as presented*
  - First; Judy McKinney Cherry    Second; Tim Driscoll    Unanimous approval*
- Executive Committee Reports – committee minutes presented
  - Motion to accept the Executive committee report*
  - First; Ernie Hartman    Second; Jamie Johnson    Unanimous approval*
- Operations & Oversight Committee Meeting – committee minutes presented
  - Motion to accept the Operations and Oversight committee report*
  - First; Judy McKinney Cherry    Second; Bill Caudill    Unanimous approval*
- Personnel Committee – No actions to report
- Other committees/Taskforces (8:09am)
  - *I-86 Taskforce: Members from the task force met with representatives from Fort Drum to work toward internship initiative*

**Operator Report:** David Dray

- Reviewed Report and workshop calendar. Workshop attendance is up

**Director Report** - No actions to report

Dan reviewed training contracts program year to date and that there is still funding for training during this program year.

All in attendance are invited to stay after the meeting for Extended Learning, an overview of German Apprenticeship

**Adjournment: 8:45am**

*Motion to adjourn the meeting*

*First; Jamie Johnson    Second; Mike Mishook*

*Unanimous approval*