

Date: July23, 2026

Time: 8:00 AM

Location: Southern Tier Library System (STLS) 9424 Scott Road, Painted Post

Facilitator and Chairperson: Jack Wheeler

Attendance (18 total): Steuben County (8) Jack Wheeler, Jamie Johnson, Charlie Commisso, Mike Mishook,

Tyre' Bush, Michael (Mike) Crouch, Mike Nisbet, and Tyler Burke, **Chemung County (7)** Joe Roman, Angela Hawken, Ernie Hartman, Jeremy Ackerman, Andrew Tunison, Brian McCarthy, and Kip Cerasaro **Schuyler County (3)** Bruce Boughton, Judy McKinney-Cherry, and Salvatore (Sal) Garozzo

AD-Hoc:

Staff (3): Bill Caudill, Mel Johnson, Patti Redder,

Guest (1): Josh Steele (Harris Beach Murtha)

Absent (4 total): Steuben County (1) Colleen Hurd, **Chemung County (1)** Josh Michal, **Schuyler County (2)** Drew Farren and Liz Stamp

Vacancies (3 total): (2) Chemung County, (1) Steuben County

Note-taker: Mel Johnson

Call to Order

- 7:59m Meeting called to order by Jack Wheeler

Conflict of Interest Disclosure

- Members were reminded of the organizational conflict of interest policy. Members with conflict were asked to recuse themselves from relevant votes.

Meeting Approval (April 23, 2026)

Approval of previous board Meeting Minutes (Minutes included in the meeting packet)

- Discussion: None

Motion: To approve April 23, 2026, Meeting Minutes:

First: Ernie Hartman

Second: Judy McKinney-Cherry

Approved unanimously

Welcome New Board Member

Tyler Burke, Inpatient Services Director, Guthrie Corning Hospital, filling a Steuben County two-year vacancy to expire on December 31, 2027.

There are currently three board vacancies. There are currently two (2) vacancies representing Chemung County. Effective January 1, 2026, and one (1) vacancy representing Steuben County. Two of the vacancies need to be filled with Workforce Representatives (Labor organizations, apprenticeship organizations, community-based organizations, and youth organizations) in order to be in compliance with the DOL board requirements.

We are looking for people who will not only fill a chair, but who will attend meetings and contribute to the organization.

PY26 (Draft) (Budget included in meeting packet) – Presented by Bill Caudill

The Program Year (PY) 2026 Draft Budget was developed in anticipation of 15–20% reductions across several funding streams while maintaining essential workforce services and exercising fiscal responsibility.

Personnel Costs are budgeted at **\$577,379**, compared to **\$581,965** in PY25. **Operating Expenditures** total **\$160,200**, compared to **\$157,751.10**, and **One-Stop Costs** are budgeted at **\$140,000**, compared to **\$124,025.37** in PY25. **Program Expenditures** total **\$1,046,451**, compared to **\$909,417.62** in PY25.

The budget includes a reduction in the **On-the-Job Training (OJT)** and **Customized Training** line items due to the absence of incentive funding that was available in the prior program year. To offset this reduction, all available County funding has been allocated to these activities to continue supporting employer-based training opportunities.

The **total PY26 budget** is **\$1,924,029.57**, compared to **\$1,767,159.09** in PY25. Although overall expenditures have increased, the budget reflects changes in funding sources, program priorities, and anticipated service needs.

Note: The PY25 comparison figures represent actual expenditure and **do not include outstanding accruals**. Final PY25 expenditures may differ once year-end accruals have been recorded.

Motion: To approve the Draft PY26 budget as presented and discussed.

First: Jamie Johnson

Second: Mike Nesbit

Approved unanimously

Executive Session:

A motion was made to go into Executive Session to discuss litigation matters at 8:06 pm.

First: Jamie Johnson

Second: Mike Nesbit

Approved unanimously

Adjournment 9:03 AM

Motion to adjourn the meeting:

First: Bruce Boughton

Second: Judy McKinney-Chery

Approved unanimous

Minutes prepared and submitted by: Mel Johnson

Next Meeting Date: August 27th, 2026, at 8:00 AM
Location: Southern Tier Library System (STLS) 9424 Scott Road, Painted Post